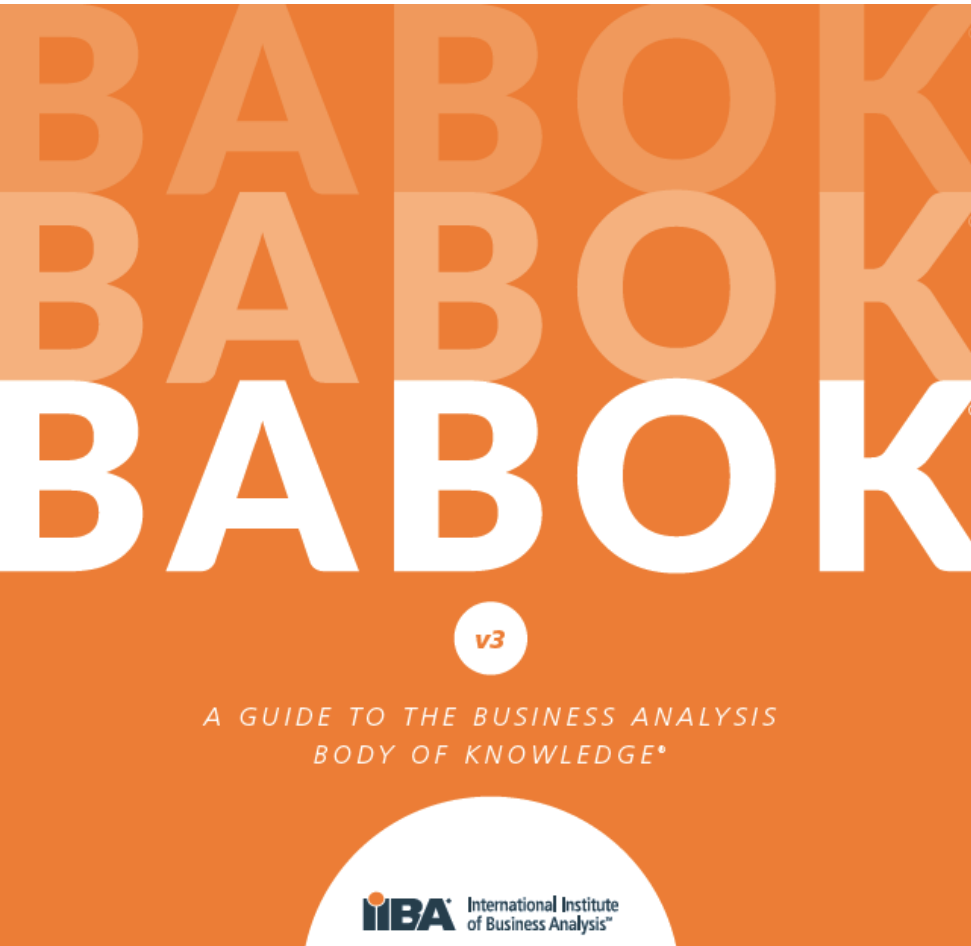


# IIBA CBAP® Study Group 2017-2018

IIBA DC Chapter



## Information & Registration

October 2, 2017

Katie Eveler, CBAP®

Manish Yohannan

# Coordinator Introductions

- **Katie Eveler, CBAP®**
  - Co-Coordinator of IIBA DC CBAP® Study Group in 2012
  - Senior Business Systems Analyst, KTE Business Services, LLC
  - IIBA DC Chapter member
- **Manish Yohannan**
  - Senior Business Analyst, NobleRank Solutions, LLC
  - IIBA DC Chapter member

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# CBAP<sup>®</sup> Study Group Objectives

- To prepare for IIBA CBAP<sup>®</sup> (or CCBA<sup>®</sup>) certification exams
  - through a structured, collaborative, participative, and supportive group environment that provides accountability
  - by mastering the BABOK<sup>®</sup> terminology, structure, Core Concepts and Themes, Knowledge Areas, Tasks, Underlying Competencies, Techniques, and Perspectives
  - by gaining clarity and deeper insights into specific BABOK<sup>®</sup> areas that are crucial to CBAP<sup>®</sup>
  - by using practice drills and exercises, discussion, and other group activities

# What the Study Group is Not

- Due to time constraints, we need to draw a boundary around the scope of our study group activities; the activities should be driven by the study group objectives defined earlier
- The CBAP<sup>®</sup> Study Group is not:
  - a forum to learn general BA skills and/or techniques
  - for discussing terminology or methodologies not covered in the BABOK<sup>®</sup>
  - a group where one person presents and the rest of the audience attends in passive-mode – this format does not maximize learning
  - Meant for deep dive into *every* BABOK<sup>®</sup> task or technique

# CBAP® Study Materials / Resources

- The study group will utilize the following resources:
  - Watermark Learning CBAP® Certification Study Guide v3 – this will be the primary resource
  - BABOK® Guide v3
  - Agile Extension to the BABOK® v2
  - Additional material from other chapter study groups, boot camps etc. to supplement as needed

# Study Group Meeting Format

- Weekly 2½ - 3 hour sessions – Mondays 6-6:30pm to 9:00pm
  - 23-25 sessions; from Oct 16, 2017 – April 23, 2018 (*tentative*)
  - PD units earned for each session attended\*
  - A syllabus and schedule will be distributed to all study group members.
  - Material to be covered in a session will be assigned/confirmed at least a week prior to the session.

*\*May be used to qualify for CBAP® exam*

- Before each session
  - Read the assigned materials prior to the meeting and identify questions or hard to grasp areas – **preparation is the key to success**

# Study Group Meeting Format

- During the session
  - Review key content, mnemonics, terminology, concepts, etc. from the assigned materials
  - Q&A or group discussion on the assigned materials
  - Exercises and practice tests
- Additional sessions (as needed)
  - at the beginning to prepare CBAP<sup>®</sup> application
  - at the end for group practice of online practice tests



# Study Group Meeting Format

- Sessions are participative, not presentations
  - All study group members are expected to participate
  - Discussions will be facilitated; facilitator will keep track of time and facilitate such that discussion flows at a brisk pace, but allowing additional time for tough topics
  - Facilitator can end a discussion due to time constraints or steer it back on course if there are off-topic / tangent discussions

# Participant Roles & Responsibilities

- Strive to attend all sessions
- Read the assigned material **IN ADVANCE**
  - Be prepared to discuss the material; have all study materials available
- Actively participate in the study group meetings
  - Own the study group. You are responsible for its effectiveness
- Plan to study an additional 6 – 10 hours per week outside of the study group meetings
- Be supportive and encouraging of other group members
- Share study aids, tips, and resources you've developed or discovered
- Notify the group as soon as you know that you're going to miss a meeting
- Provide input on how to make sessions more productive

# Participant Qualifications / Requirements

The study group is limited to 8 members (including 1-2 facilitators)

## You must:

- Be an IIBA-DC chapter member
- Be **serious** about getting your certification
- Be willing to commit a significant amount of time and effort
  - Attend all/most sessions
  - Estimated duration of Study Group is 3-4 months
- Purchase the designated Study Guide prior to the first session

## Recommended:

- Attend the CBAP<sup>®</sup> Application preparation session
- Submit your application within a month to reinforce your commitment

# Interested? Sign-up!

## Email the following information to ALL people listed below:

- Name, email, phone #,
- IIBA Membership ID *and* IIBA DC Metropolitan Chapter ID (*listed as “userid” on both sites*)

## Send email to BOTH of the following:

- Katie Eveler            *kteveler@gmail.com*
- Manish Yohannan    *manishCBAP@NobleRank.com*

## And CC BOTH:

- Tahnee Hasan            *events@iibadc.org*
- Mindy Bohannan        *membership@iibadc.org*

## Once you are accepted into the study group:

- If not already a member, join the IIBA-DC Chapter: <http://iibadc.org/join-us>
- Obtain the required study materials

# Obtaining Materials Needed

- Purchase the Watermark Learning CBAP<sup>®</sup> Certification Study Guide v3.0 at either link below
  - <https://www.amazon.com>
  - <https://www.watermarklearning.com/certification/cbap/cbap-study-guidev3.php>
- Review the online CBAP<sup>®</sup> Certification Handbook  
<http://www.iiba.org/certification-handbook/cbap-overview.htm>
- Download and print (or buy hard copy) the BABOK<sup>®</sup> v3  
<http://www.iiba.org/babok-guide.aspx>

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